

Electronic Gaming Society *international*

Official Chapter Constitution

EGSi Corporate Seal

EGS:RIT Chapter Seal



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Chapter Constitution

Revision III
(Updated: August 2002)

Article I.

'Names and References'

Section 1. This organization is a subsidiary of Electronic Gaming Society *international* which shall hereinafter be referred to as *the parent organization*.

Section 2. This organization, provided an Official Charter of Operation is issued, is a recognized and registered *chapter* of Electronic Gaming Society *international* and shall hereinafter be referred to as *the chapter*.

Section 3. The institution granting official permission of operation to the chapter, and legitimately recognizing the Official Charter of Operation as issued by the parent organization shall hereinafter be referred to as *the hosting institution*.

Article II.

'Purpose'

Section 1. The purpose of the chapter is to organize all those interested in electronic entertainment into a coherent body and to provide all with the opportunity for further education, professional experience and a means for socialization with the intent to further advance the development of electronic entertainment. The chapter will contribute significantly to the intellectual, academic, and social development of the student body, serve the educational goals of the hosting institution, encourage participation and leadership within the participating body, enhance the general environment of its hosting institution, and support the parent organization.

Article III. *'Membership'*

Section 1. Any person meeting all criteria as outlined in the Official Chapter Bylaws are eligible for official chapter membership.

Section 2. No person shall be denied membership based on age, sex, race, religion, political beliefs, ability or disability, and or sexual orientation.

Section 3. All chapter members, in current good standing as defined in the Official Chapter Bylaws, shall be granted the right to vote on any chapter related matter.

Section 4. (a.) Any chapter member in good standing shall not be denied access to any chapter space the chapter has rights to. **(b.)** Any chapter member in good standing shall not be denied access to chapter-owned equipment.

Section 5. All chapter members shall automatically be considered active members of the parent organization.

Article IV. *'Officers'*

Section 1. Any chapter member, in current good standing, has the right to run for, and hold, a chapter office.

Section 2. (a.) The elected officers of the chapter shall be the *President, Vice-President, Secretary, Treasurer, Resource Manager, Hardware Development Coordinator, Software Development Coordinator, Public Relations Coordinator, Events Coordinator, Division Coordinator, and Institute Representative* ranked in that order. **(b.)** Officers shall be elected, and serve for term, as specified in the Official Chapter Bylaws.

Section 3. (a.) The **President** shall be responsible for overall operation of the chapter, pursuance of chapter goals, and adherence to the mission of the parent organization. **(b.)** The President shall be the chapter's official representative to the community at large, to the chapter's membership, and to

any individuals employed by the chapter (c.) The President will chair Executive Committee meetings. (d.) The President reports directly to the designated Chapter Representative and the chosen Faculty Advisor approved by the hosting institution.

Section 4. (a.) The **Vice-President** shall be directly responsible for supervision of operation, and execution of all chapter activities, events, and projects (b.) The Vice-President will chair all general chapter meetings. (c.) The Vice-President reports directly to the President.

Section 5. (a.) The **Secretary** shall handle all chapter correspondence as outlined in the Official Chapter Bylaws, except for which is defined as the responsibility of the Public Relations Committee. (b.) The Secretary shall be responsible for taking minutes at all Executive Committee and general chapter meetings. (c.) The Secretary reports to the President and Vice-President.

Section 6. (a.) The **Treasurer** shall be directly accountable for all finances, purchases, and financial records of the chapter. (b.) The Treasurer shall sit upon the events committee for the purpose of coordination of fundraising. (c.) The Treasurer reports directly to the Vice-President.

Section 7. (a.) The **Resource Manager** shall be responsible for all decisions concerning purchases of chapter equipment as well as any purchases pertaining to maintenance and upkeep of all chapter-owned property and space. (b.) The Resource Manager shall maintain accurate records of inventory of all chapter owned equipment and assets. (c.) The Resource Manager shall also be chiefly responsible for documented check out and check in of any chapter owned equipment. (d.) The Resource Manager shall keep accurate records of all traffic of chapter owned equipment, and hold those parties responsible for neglected, damaged, or stolen property while equipment is in circulation. (e.) The Resource Manager will keep record of and notify both the party responsible and the Treasurer, of any loss or damages, and any charges associated with those damages. (f.) The resource manager reports directly to the Vice-President.

Section 8. (a.) The **Hardware Development Coordinator** shall chair the Hardware Development Committee, which shall be directly responsible for all hardware development, and all hardware related chapter needs. **(b.)** The Hardware Development Coordinator shall maintain up-to-date and accurate records of any hardware related activities and projects. **(c.)** The Hardware Development Coordinator reports directly to the Vice-President.

Section 9. (a.) The **Software Development Coordinator** shall chair the Software Development Committee, which shall be directly responsible for all electronic software development, and any software related chapter needs. **(b.)** The Software Development Coordinator shall maintain accurate records and inventory of all software related activities and projects. **(c.)** The Software Development Coordinator reports directly to the Vice-President.

Section 10. (a.) The **Public Relations Coordinator** shall chair the Public Relations Committee, which shall be responsible for all chapter public relations and publicity. **(b.)** The Public Relations Coordinator shall be responsible for the up-to-date content of the chapter's website. **(c.)** The Public Relations Coordinator may appoint a **Webmaster** to specifically organize the operation and maintenance of the official chapter website. **(d.)** The Public Relations Coordinator reports directly to the Vice-President.

Section 11. (a.) The **Events Coordinator** shall chair the Events Committee, which shall be directly responsible for organizing and coordinating all chapter-sponsored activities, fundraisers and events. **(b.)** The Events Coordinator shall also maintain accurate records of all activities and details related to events. **(c.)** The Events Coordinator reports directly to the Vice-President.

Section 12. (a.) The **Division Coordinator** shall be directly responsible for coordinating the scheduling of the various game related divisions. **(b.)** The Division Coordinator shall represent the respective groups to the chapter as a whole. **(c.)** The Division Coordinator shall appoint a representative from each division that serves as the head their respective division. **(d.)** The Division Coordinator reports directly to the Vice-President.

Section 13. (a.) The **Institute Representative** shall be responsible for attendance to all required institute meetings and shall properly represent the chapter at said meetings. (b.) The Institute Representative shall be responsible for reporting all Institute decisions or mandates that directly involve and or affect the chapter. (c.) Provided the chapter maintains a high enough rating as set by the *EGSi Chapter Representative Committee*, the Institute Representative has the opportunity to sit on the Representative board of directors of the parent organization, including receiving the full benefits of a Representative Board Member position. (d.) The Institute Representative reports directly to the President.

Section 14. (a.) Any officer by virtue of the position may appoint an assistant. (b.) An assistant by virtue of his or her appointment may act with the limited authority of the officer who appointed them as defined in the Official Chapter Bylaws.

Section 15. (a.) No officer or assistant may ever hold more than one elected or appointed position concurrently. (b.) In the event of vacancies in officer positions, the President maintains the right to divide the necessary tasks of the vacant offices to the other current officers for the sake of conducting business as usual.

Article V. *'Committees'*

Section 1. Certain Elected officers maintain the power to organize and chair committees as described in Article III above, including holding regular committee meetings for the sake of conducting the usual business of the chapter.

Section 2. All voting members, with the exception of the President, Vice-President, Secretary, and Institute Representative, are required to actively participate in, at a satisfactory level as defined by the Official Chapter Bylaws, at least one chapter committee.

Section 3. Any committee reserves the right to organize public and private gatherings, act with the authority granted

through the chapter, and conduct necessary tasks and activities as required for service to the chapter.

Section 4. (a.) The Chair of the committee may by virtue of the position appoint additional officers within the committee in order to further organize the operations of the committee. **(b.)** Such an appointed position holds no authority outside of the committee and may be relinquished at any time by the Chair.

Section 5. Committees may not lobby or otherwise participate in political affairs outside the jurisdiction of the hosting institute.

Article VI.

'The Executive Committee'

Section 1. The chapter shall have an Executive Committee which shall be responsible for the affairs of the chapter between chapter meetings and is empowered to make such decisions as it feels necessary to efficiently and earnestly carry on the business of the chapter, except as otherwise governed by the Chapter's Official Charter, Constitution, or Bylaws.

Section 2. The Executive Committee shall be comprised of the elected officers described in Article III above.

Section 3. Officers shall have additional and more specific duties as defined in the Official Chapter Bylaws, and as the Executive Committee finds necessary for the overall functioning of the chapter.

Section 4. Each elected officer shall have one vote on the Executive Committee, with the exception of the Institute Representative, who may not vote at Executive Committee Meetings except in the specific case of a tie, as outlined in the Official Chapter Bylaws.

Section 5. The Executive Committee may appoint temporary Officers as specified in the Official Chapter Bylaws.

Section 6. (a.) The Executive Committee maintains the right to remove any officer from their respective position as

described in the Official Chapter Bylaws. **(b.)** A removed officer has the right to appeal the decision.

Article VII.

'Meetings'

Section 1. The chapter shall regularly hold meetings, called *general chapter meetings*, to review the chapter status and conduct chapter business.

Section 2. Additional *special* meetings may be called by the Executive Committee or by a written petition of any five voting chapter members.

Section 3. General chapter meetings shall be open to the general public except as otherwise noted in the Official Chapter Bylaws.

Section 4. All general chapter meetings shall be chaired by the Vice-President, or the highest ranking elected officer present, unless otherwise specified in the Official Chapter Bylaws.

Section 5. Decisions of any chapter meetings shall be binding, unless they fail to meet the guidelines set forth by any official chapter or hosting institution documents.

Article VIII.

'Events'

Section 1. The chapter shall hold at minimum one general chapter event per year that must be an advertised '*open house*' as outlined by the Official Chapter Bylaws.

Section 2. The chapter shall also abide by any such event requirements set forth by the hosting institution above and beyond the single required *open house*.

Article IX.
'Chapter Employees'

Section 1. The Executive Committee is empowered to hire employees to serve the chapter as specified in the Official Chapter Bylaws.

Article X.
'Ratification'

Section 1. (a.) Provided an official Charter of Operation has been issued by the parent organization, the chapter is responsible for ratification of this constitution by way of a vote. **(b.)** Ratification of the constitution shall be considered joint ratification of the accompanying Bylaws as well.

Article XI.
'Amendments'

Section 1. This chapter, by virtue of its issuance of the official charter document granting recognition as an official chapter, retains the right to propose amendments to the Official Chapter Constitution and Bylaws, as specified in the Official Chapter Bylaws.

Section 2. Any decision by the parent organization, regarding a proposed amendment may be appealed as defined in the official chapter Bylaws.