

Constitution

Electronic Gaming Society

September 5, 2010

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1 Mission Statement

The Electronic Gaming Society (EGS) seeks to further the social aspects of console, arcade and computer video gaming among college students.

2 Introduction

EGS is a Student Government sponsored club, operated by students on a completely non-profit, volunteer basis. The club may hold weekly meetings, LAN parties, open houses, and charity fund-raisers.

This constitution is intended to govern how the club runs. As EGS changes and evolves, this document must be kept current. Anything not named specifically in the constitution is left to the discretion of the executive board as necessary.

3 Usage of Name

The Electronic Gaming Society name and EGS acronym can be used on promotional material by any acting Executive Board officers. Others who wish to use either the EGS name or acronym must receive written approval by either President, Vice President, Console Officer, or LAN Officer.

4 General Membership

Only matriculated Rochester Institute of Technology (RIT) students are eligible to become EGS members and can do so by paying the annual membership fee. Membership fees are decided on a year to year basis. Membership is valid for the whole of the academic year in which it is paid. All members are eligible to vote in officer elections. Further membership benefits are decided by the Executive Board.

5 Executive Board

The Electronic Gaming Society is governed by an elected body named the Executive Board. The purpose of the Executive Board is to support the mission statement. Holding an Executive Board position is a privilege earned, not a right, and must not be taken lightly.

5.1 Positions and Hierarchy

The Executive Board consists of a President, Vice President, Console Officer, LAN Officer, Treasurer, Secretary, and Webmaster (optional).

The hierarchy of the Executive Board is as follows:

- President
 - Vice President
 - * Console Officer
 - * LAN Officer
 - Treasurer
 - Secretary
 - Webmaster (optional)

5.2 Executive Board Prerequisites

- The Executive Board candidate must possess a membership for the current year and be a matriculated RIT student.
- The President must have served at least 1 quarter on the Executive Board prior to being elected.
- The candidate must be nominated by a current Executive Board officer.

5.3 Executive Board Election Process

Executive Board positions are to be valid from summer quarter to spring quarter. Elections must be held by the 9th week of spring quarter.

Nominations for all positions, except Vice President, must be held at least 1 week in advance of the scheduled election time. General members must be notified of the upcoming election to the best of the ability of the Executive Board. The Executive Board should make announcements and newsletters regarding the upcoming election.

All current members are eligible to vote. Voting must be conducted in person on paper ballot. No absentee or online ballots will be allowed. The Secretary and Treasurer will count all votes. In the event of a tie, a tiebreaker vote will be held by the current acting Executive Board.

The Vice President position is to be nominated post election by the President elect and ratified by the newly elected Executive Board by unanimous vote.

5.4 Executive Board Responsibilities

- The Executive Board is responsible for acting in the best interests of the club. They must ensure that the club is following all Student Government regulations at all times, and that the club is in good standing.
- The Executive Board must always fulfill their position responsibilities, follow this Constitution, any institute policies, and any applicable local, state, and federal laws.
- All Executive Board Officers must not disclose information related to the club's finances, membership, and any other internal communications, unless required by the institute.
- All Executive Board Officers must at all times be Financially Certified by Student Government with a maximum of a two week grace period.
- All Executive Board Officers must at all times be Event Registration Certified by Student Government with a maximum of a two week grace period.

When an Executive Board Officer loses Financial and/or Event Registration Certifications and fails to get re-certified within the grace period, the officer is removed from office. A vote is not necessary.

5.5 Professional Conduct

All Executive Board Officers are required to maintain the highest level of conduct at all times. Examples of Professional Conduct may include, but are not limited to:

- Demonstrate respect for others.
- Demonstrate respect for colleagues.
- Avoid conflicts at all times.
- Maintain ethical business practices.
- Protect EGS assets tangible or not.
- Ensure integrity, responsibility, and accountability.
- Make realistic commitments.
- Complete commitments on time.
- Recognize and respect positions held by other Executive Board Officers.

5.6 Position Responsibilities

5.6.1 President

- Presides over all club events, meetings, and club matters.
- Sets goals in accordance with the clubs Mission Statement and Constitution.

- Determines the optimal meeting time and location of General Meetings, Executive Board Meetings, and general club events.
- Ensures the Executive Board communicates publicly in a unified manner.
- Has the power to call and sanction regular and special meetings.
- Has the power to form committees and appoint their respective chairpersons.
- Shall perform or delegate all duties not specifically outlined in this constitution, as required.
- May act on the behalf of other officers in their absence or if they are unable to be contacted.
- May nominate assistants to the Executive Board pending two-thirds Executive Board approval. Assistants are not Executive Board Officers.

5.6.2 Vice President

- Assists the President in completing all responsibilities defined for the President.
- May be assigned with special tasks by the President.
- May act on the behalf of other officers in their absence or if they are unable to be contacted.

5.6.3 Console Officer

- Presides over events pertaining to console and arcade gaming.
- Responsible for planning, organizing, executing, and perfecting events related to console gaming such as home consoles, handheld systems, and arcade games.
- Nominates an assistant. The assistant is not an Executive Board Officer and must be ratified by two-thirds vote of the Executive Board. If the Console Officer is removed from office, a new assistant will be nominated by the next Console Officer.

5.6.4 LAN Officer

- Presides over events pertaining to computer gaming.
- Responsible for planning, organizing, executing, and perfecting events related to computer gaming such as LAN Parties, tournaments, or such similar events.
- Nominates an assistant. The assistant is not an Executive Board Officer and must be ratified by two-thirds vote of the Executive Board. If the LAN Officer is removed from office, a new assistant will be nominated by the next LAN Officer.

5.6.5 Treasurer

- Presides over all financial aspects of running the club.
- Ensuring the safe keeping and deposit of legal tender.
- Governs how Executive Board Officers access club funds.
- Ensures all financial procedures and paperwork required are followed.
- Must keep an updated budget of the clubs income and expenditures.
- Must keep an up to date budget for each Executive Board Meeting.

5.6.6 Secretary

- Records Executive Board Meetings into paraphrased minutes.
- Keeps a record of assigned responsibilities during all meetings.
- Keeps an inventory list of all equipment.
- Keeps an audit and itemized list of equipment checked out and returned.
- Primary Student Government contact and ensures the Executive Board is aware of recent Student Government news and changes.

5.6.7 Webmaster

- Performs duties relating to any and all websites related to the club.
- Ensures events are prominently displayed on the website.
- Ensures sponsors of events are added to the website within 36 hours.
- Performs updates, bug fixes, or develops the website.
- Performs updates, bug fixes, or develops tools and applications related the club. These could include:
 - Membership databases.
 - Membership card tools.
 - Informational databases.

5.7 Executive Board Meetings

The President must hold weekly meetings consisting of all Executive Board positions. Attendance of these meetings are restricted to Executive Board Officers unless approved by the President. Executive Board Officers are required to miss no more than two meetings a quarter or be subject to removal. Executive Board Officers are required to give a twenty-four hour notice to the President if they cannot attend. Advanced notice does not excuse the absence.

While not mandatory, Console Officer and LAN Officer have the power to hold official meetings for their sections as needed.

5.8 Succession of Power

If any Executive Board position is vacant, the position is offered to Executive Board Officers in accordance to the hierarchy of the Executive Board. If multiple positions are on the same level, precedence is given alphabetically by position name. An Executive Board Officer has the ability to decline the position. If the position cannot be filled by the current Executive Board, a General Election is held.

5.9 Warnings and Suspension

The President and Vice President may unanimously put an Executive Board Officer on warning. Warnings last for a period of six weeks. If more than one warning is given, the Executive Board Officer is then immediately suspended from service for a period of one week. During that time, the duties of the Executive Board Officer are displaced according to the discretion of the President and Vice President. The Executive Board may place the President or Vice President on warning and then later suspend by two-thirds vote. The party in question does not receive a vote.

5.10 Removal of Executive Board

Should an Executive Board Officer be found in violation of any requirements set forth in the Constitution, they are subject to removal by the Executive Board. In order to be removed, they must be nominated by a current Executive Board Officer, and seconded by a current Executive Board Officer. In order to successfully remove an Executive Board Officer, a two-thirds vote must be achieved. The person subject to removal receives no vote.

5.11 Equipment Checkout

Executive Board Officers are allowed the privilege of equipment usage for personal reasons. Requests to use equipment must be made during the Executive Board Meeting. Requests are required to specify pickup and return dates and times. If the Executive Board has any objections, the request is denied. Executive Board Officers should not use equipment for extended periods of time. No personal use of equipment may interfere with any club event even if the equipment is not used. Executive Board Officers on Warning or Suspension are not permitted to use equipment. If an Executive Board Officer has equipment when placed on Warning or Suspension, they must return the equipment immediately.

Access to EGS storage areas is only permitted to Executive Board Officers who are not on Warning or Suspension. Executive Board Officers who are not on Warning or Suspension, may escort non-privileged persons as needed.

6 Definitions

6.0.1 Warning

Warnings do not affect the ability of an Executive Board Officer to perform their assigned duties. They are expected to continue performing those duties

while on Warning. They are not allowed to use Equipment or access storage areas without another Executive Board Officer. Warnings last for a period of six weeks.

6.0.2 Suspension

When an Executive Board Officer is placed upon Suspension, their privilege to act on behalf of EGS and perform their daily duties is revoked. They cannot attend Executive Board meetings until the suspension expires. They are not allowed to use Equipment or access storage areas without another Executive Board Officer. Suspensions last for a period of one week. If multiple suspensions are needed in a single year, the Executive Board is strongly advised to consider removal.

7 Amendments

This Constitution is a living document and is therefore directly edited, not amended. Before edits can be made, changes must be presented to the Executive Board in writing. In order to ratify changes, a unanimous vote must be reached.

8 Revision History

September 2010: unanimous Executive Board approval of this constitution.